

mCLASS: Acadience Reading

reminders and tips

Agenda

Resources

Enrollment

Staff Changes and Turnover

Data Imports

Training

Invalidation Protocol

Benchmarking and Progress Monitoring

Student Data Transfer

Resources

[Acadience Learning](#) - author's webpage

[Utah State Board of Education](#)

[Utah Microsite](#) - resources for mCLASS and Acadience Reading (www.amplify.com/utah)

mCLASS.amplify.com - view student data and access instructional tools

Professional Learning Opportunities - shared with listservs, posted in MIDAS

Amplify Customer Care Team - technical support

- Live chat
- Email: help@amplify.com
- Call: 800.823.1969

Amplify Education Support Team - pedagogical support

- Live chat
- Email: edsupport@amplify.com
- Call: 800.823.1969

Enrollment

- Enrollment process is SIS \Rightarrow UTREx \Rightarrow mCLASS.
- When 2021-22SY rosters are current, turn on your SIS to speak with UTREx.
- LEA files load into mCLASS on the first day of school.
- Amplify will automatically remove move out students on your rosters times a year starting in 2021-22SY.
- NEW: Grades K-6* will be enrolled this year through the state enrollment process.

Reference the Utah mCLASS Enrollment document on the [Utah Microsite](#).



Why do my classes duplicate in mCLASS?

If the section ID changes at the end of term in your SIS, you will see duplicate classes in mCLASS. Work with your SIS administrator to be sure your section ID does not change throughout the year. If this does occur, students and the official teacher are assigned to the new class and the LEA will need to assign support staff to the class.

Student Data Transfers

Due to statewide enrollment, current and historical student data transfers from one LEA to another LEA using mCLASS: Acadience Reading.

Once you add the student to your SIS, the student should appear in mCLASS within 24-72 hours as long as the other LEA put in an exit code in their SIS.

Check Data Gateway to see which LEA is 'claiming' the student if the student does not appear in mCLASS after 72 hours.

Do not delete or add students in mCLASS as it will:

- Cause their data to not transfer to new LEA
- Create duplicate student records in mCLASS with split data

Reference the Utah mCLASS Enrollment document on the [Utah Microsite](#).

Staff Changes and Turnover

Add and delete staff - this is the **LEA responsibility**

- For teachers, primary ID is their CACTUS ID
- For non-educators, primary ID is their local LEA ID

LEA is to delete all staff in mCLASS who no longer are employed or do not need access to the system.

Admin changes - Share resources, Update ListSrvs with USBE and Amplify

IMPORTANT



Data Imports

If you have selected mCLASS, all student assessments should be administered on the mCLASS platform; not paper/pencil.

Should paper/pencil assessments be given, the LEA can either manually tap data in [mCLASS assessment app](#) or complete an electronic [data import](#).



Data must be entered by:

- BOY - October 30
- MOY - February 28
- EOY - June 30

Training

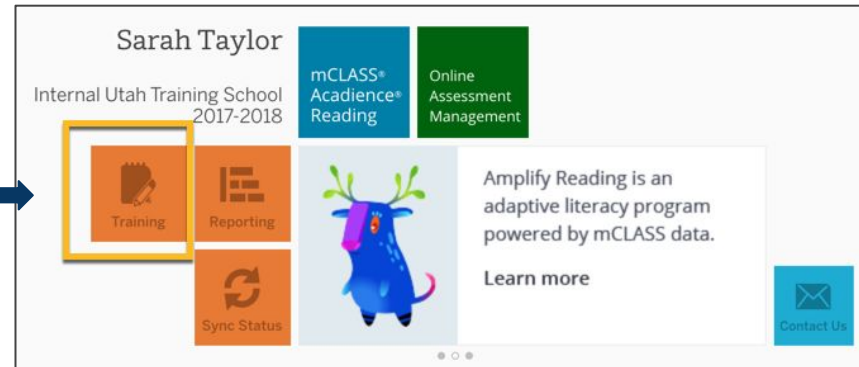
Who should be trained?

All **staff administering the assessment** or **reviewing student data** should be trained on the assessment Acadience Reading and on mCLASS functionality.

- New staff or new to a grade staff (teachers, paraprofessionals, assessment team members)
- All staff should receive a back to school refresher training

What resources do we have to support trainings?

- Free refresher course located on [mCLASS Home](#)
- Every mCLASS staff person has a demo classroom for training purposes



The screenshot displays the mCLASS user interface for Sarah Taylor, an Internal Utah Training School user for the 2017-2018 school year. The interface includes a header with the user's name and school information, and a navigation menu with options for Training, Reporting, and Sync Status. The Training option is highlighted with a yellow border. To the right, there are buttons for mCLASS Acadience Reading and Online Assessment Management. A blue bull mascot is visible, along with a promotional message for Amplify Reading and a Contact Us button.

Invalidation Protocol

Acceptable reasons for invalidation:

- Student was mistakenly tested
- Incorrect student materials were provided
- Administration or scoring errors occurred that cannot be corrected without retesting the student
- The assessment was interrupted due to extenuating circumstances (e.g. fire drill)

Steps to take:

- Assessors contact Literacy Directors (LD) if an invalidation is necessary
- If the reason is not on the list the LD will contact Liz Williams to request an invalidation
- After invalidation, reassess the student as soon as possible using progress monitoring materials

Invalidation Protocol -What if?

- **What if the student refuses to participate? Stop the assessment without scoring.** Try to assess on another day, time, or with a different assessor.
- **If my class accidentally tested on the benchmark assessment for Maze rather than progress monitoring, can I invalidate my class assessments? No.**

[Frequently Asked Questions: Acadience Reading Invalidations document](#)

Benchmark Windows

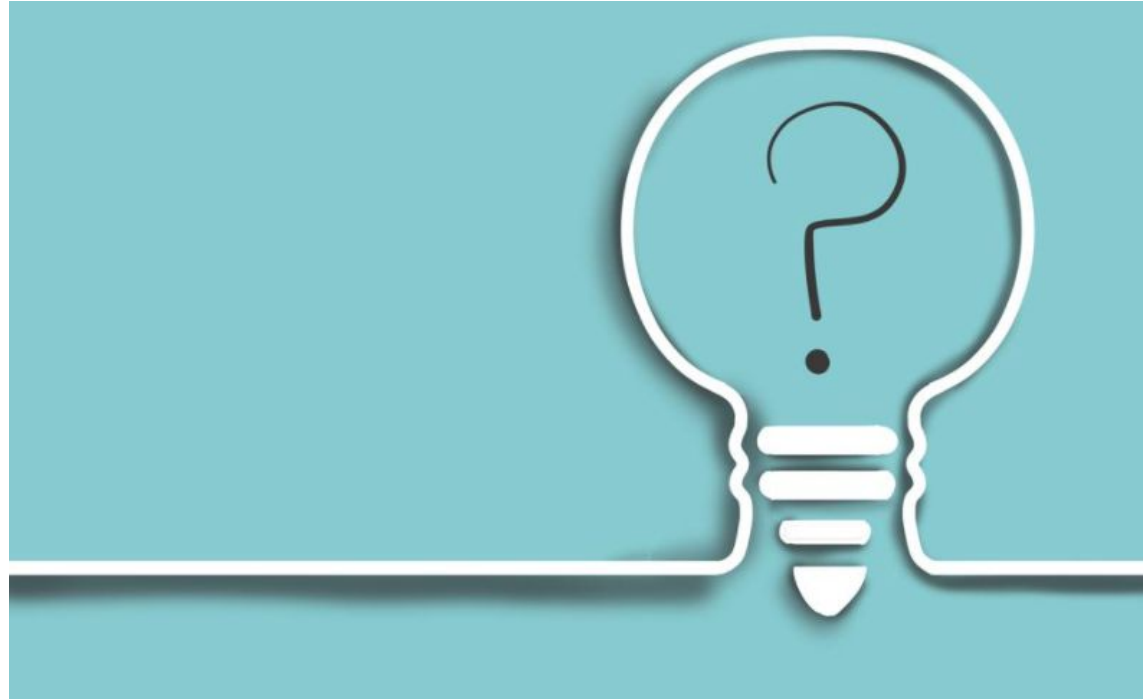
State Benchmark Windows

- LEA sets their own benchmark window dates for the year that are within the state benchmark window dates. Communicate these dates internally.
- mCLASS is set to the state dates
- Learn more about benchmark windows at amplify.com/utah

What if a student does not have a composite score and the benchmark window is closed? Do not give the benchmark assessment. Instead, progress monitor students on on all grade level measures for that time of year to determine their instructional levels.

In this case scenario, students will not have a composite score and this is ok.

Questions?



Thank you!